

Sylvan Learning Centers Proctoring TIRSAT

Instructions for taking TIRSAT Online

Please read all the instructions on this page completely before starting the test.

1. Before you begin, write down the following login information:

"Instructor": **WholePerson**

"Test Name": **TIRSAT2004**

"Test Password": **TIRSAT**

You should also write down your Student ID number.

2. In the Address bar (where you see the web address displayed), clear the address that is currently displayed and type in the link:

<http://testing.aaeme.com>

3. On the TEST Launcher window:
 - a. Select **WholePerson** from the "Instructor" drop-down list.
 - b. Enter **TIRSAT2004** in the "Test Name" field.
 - c. Enter **TIRSAT** in the "Test Password" field.
 - d. Click the Login button.

A Student ID number was assigned to when you registered and paid for the online test. If you do not have this number, you must contact AAEME to receive a valid Student ID number.

4. On the Student Information window which fills the entire screen:
 - a. Enter your Student ID Number into the **Student ID** field.
 - b. Enter your first name into the **First Name** field.
 - c. Enter your middle initial into the **Initial** field (optional).
 - d. Enter your last name into the **Last Name** field.
 - e. Click the **Start Test Session** button.

The test will then begin, questions appearing one at a time on the screen. When you have completed the test, click the Done button. Note that you can save some questions to review at the end of your testing.

If you are ready to start the test, click: <http://testing.aaeme.com>.

Notices that you need to read to help access the TIRSAT corectly

NOTICE: If your web browser, Internet Service Provider, anti-virus program or firewall is using pop-up blocking technology, or if you have installed a third-party pop-up blocker program (such as the Google Toolbar), you must disable this feature before starting the test. The test is launched in a separate browser window that a pop-up blocker will try to suppress; this behavior will prevent the test from running.

While we will do everything we can to assist you, knowledge of pop-up blockers, firewalls, etc. is out of the scope of technical support and you may need to contact your ISP or firewall software provider if the issue persists.

1: NOTICE: To take the TIRSAT, you will need to use a computer with the Microsoft Windows operating system installed. The test will run with Windows 98 or later.

***Incompatible** with Windows 3.1, Windows 95, Windows Me and Apple. Please ensure that the computer you will be using to take the test has the proper operating system installed before starting.*

2: NOTICE: You can only Access the TIRSAT with Microsoft Internet Explorer, version 5.5 or higher.

*Netscape, Mozilla and Opera will **not work with the online TIRSAT test.***

Please note that EME is open from 8 am till 5 pm EST. and not on the weekends. If you have registered for the test but want to review the protocol, please call during these hours for assistance. The number is 1 800 639 1244. Thank you for choosing the TIRSAT.

Email cara@emeintl.com for further questions.

EME Staff